

ST WINNOW PARISH COUNCIL

Present: Acting Chair Penny Rowe (PR), Councillor Stephanie Chapman (SC) Councillor Peter Champness (PC), Cornwall Councillor Sarah Preece (SP), Clerk Kerry Pearce (KP)

Minutes of The **Annual Parish Meeting of St Winnow Parish Council** held in the **Red Store, Lerryn** on **Tuesday 13th May 2025 at 7.30 p.m.** The Annual Parish Meeting was followed by a **meeting of the Parish Council.**

Annual Parish Meeting

MINUTES

- 1. Apologies for Absence:** Glen Carwithen (GC) Audrey Hawken (AH) PCSO Steve Cocks (PCSO SC)
- 2. Acting Chairman's Welcome and Public Participation.** *Acting Chair welcomed the Councillors to the meeting along with our new Cornwall Councillor Sarah Preece.*
- 3. Minutes of Annual Parish Meeting 2024** PC proposed the minutes were of a true account seconded by PR
- 4. Chairman's Annual Report** PR thanked all Councillors present for all their hard work throughout the year including Councillors Dave Boraston, Katie Vine and Judy Stephens who have all recently given their resignation on the council. They will be sorely missed. Judy Stephens had been working hard on the Neighbourhood plan which will be discussed at the next meeting going forward. We have had many successes throughout the year including the clearing of the drains at Respryn which has been ongoing for some time, it seems they are now keeping on top of it. The seat at St Winnow point has been replaced by the National Trust. We now have diversion signs at the junction to Respryn on the Bodmin side, stating it an unsuitable diversion route, thus making the traffic much lighter across the bridge and naturally creating a one way diversion from the other direction. We granted permission for SWW to install a water monitor on the common land. Reducing our payments towards Lerryn toilets has kept us within our budget, therefore not having to raise the precept. We have donated money from our community account towards the school in a bid to save it from closure and finally we have a defibrillator installed at St Winnow Church also funded from the Community account. All in all, we have had a successful year.
- 5. Devon & Cornwall Police Annual & Monthly Report** PCSO SC sent an email report stating there had been no crimes reported from 01/04/25 – 30/04/25
- 6. Cornwall Councillors Annual Report** Sarah Preece introduced herself with apologies she couldn't stay for the whole meeting as she had already attended Lostwithiel's Town Council meeting and still had Lanreath after us all at the same time! A copy of all her divisions in map form is attached to these minutes along with her report. SP asked if we had any pressing issues she should know about. Councillors made SP aware of the Pre Planning application due from Trewithen Dairy and to watch out for it as the dairy spans across three parishes. PR thanked SP for attending. SP left the meeting.
- 7. Red Store Annual Report** No report as the annual meeting is scheduled for next week PR will attend.

The Annual Meeting Closed at 20.07 This Meeting was followed by a meeting of the Parish Council

Meeting of the Parish Council

AGENDA

1. **Election of Chairman** SC proposed PR continue the role of Chair seconded by PC PR accepted the role
2. **Election of Vice Chairman** SC proposed PC take the role of Vice Chair seconded by PR PC accepted the role
3. **Declaration of Members Interest. (i) Disclosable Pecuniary Interest. (ii) Non Pecuniary Interest. NONE**
4. **To receive minutes of meeting held on 8th April 2025** SC proposed they were of a true account seconded by PC
5. **Matters arising from those minutes.** To confirm to those not in attendance meetings will now be Bi Monthly
6. **Planning Applications.**
7. **Planning Results.**
 - I. **PA25/02240** Oaklands Brandy Lane the removal of Section 52 An email was received regarding a 5 day protocol. Please see attached. After much discussion the council opted for option 2. Agree to disagree.
 - II. **PA25/00171** Trewether Retrospective planning PENDING
8. **Grant Funding, Applications & use of Funds. NONE**
9. **Neighbourhood Plan. Ongoing**
10. **Common Land CL04 CL05** To discuss the upkeep of the area, benches, oak posts and SWW monitor. All in good order.
11. **To Approve and Adopt the Financial Risk Assessment**
12. **To Approve and Adopt the Financial Regulations**
13. **To Approve and Adopt the Internal Financial Controls**
14. **To Approve and Adopt the Asset register**
15. **To Approve and Adopt the Standing Orders**

The above items were prozed as one item, and were approved and adopted by all councillors present.
16. **To Approve the Clerks Contract of employment and Rate of Pay**

PC proposed we keep the rate of pay the same seconded by SC
17. **To Propose Candidates for Co-Option** No proposals
18. **Correspondence & Circulars – NONE**
19. **Finance, to confirm the drawing of the following cheques.**
 - I. Cheque No: 546 To the Clerk for Salary & Expenses (APRIL) 136.90 + 20.00 = £156.90
 - II. Cheque No: 547 To Diane Malley for Payroll for £120.00
 - III. To consider grant to St Winnow PCC for year 2025/26 Cheque No: 548 £200.00
 - IV. To consider donation to Cornwall Air Ambulance 2025/26 Cheque No: 549 £200.00

The above Cheques to be drawn were proposed as one item by SC and seconded by PC
20. **To approve the income and expenditure against the cash book to be signed by the chair.**

21. To approve and sign the Certificate of Exemption for the Annual Governance and Accountability Return.
This was signed at the last meeting.

22. Date & Venue of Next Meeting. *Tuesday 1st July 2025 in the Red Store at 7.30pm.*

23. Any Other Business.

The road at sawmills crossroads to Lerryn on the straight bit of two trees is severely damaged KP to email
Lostwithiel Town Council

The meeting closed at 20.50