

ST WINNOW PARISH COUNCIL

Chairman: Councillor Penny Rowe

Clerk: Mrs Kerry Pearce

Mobile: 07974 029515

Email: stwinnowpc@btinternet.com

Dear Councillor

Dated: Tuesday 6th May 2025

The **Annual Parish Meeting of St Winnow Parish Council** will be held in the **Red Store, Lerryn** on **Tuesday 6th May 2025 at 7.30 p.m.** The Annual Parish Meeting will be followed by a **meeting of the Parish Council** when Councillors are summoned to attend.

Annual Parish Meeting

AGENDA

- 1. Apologies for Absence**
- 2. Acting Chairman's Welcome and Public Participation.** *Members of the public may address the Council prior to the commencement of the meeting. This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.*
- 3. Minutes of Annual Parish Meeting 2024**
- 4. Chairman's Annual Report**
- 5. Devon & Cornwall Police Annual & Monthly Report**
- 6. Cornwall Councillors Annual Report**
- 7. Red Store Annual Report**

The Annual Parish Meeting will be followed by a meeting of the Parish Council

Meeting of the Parish Council

AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. Declaration of Members Interest. (i) Disclosable Pecuniary Interest. (ii) Non Pecuniary Interest.
4. To receive minutes of meeting held on 8th April 2025
5. Matters arising from those minutes. To confirm to those not in attendance meetings will now be Bi Monthly
6. Planning Applications.
7. Planning Results.
 - I. PA25/02240 Oaklands Brandy Lane the removal of Section 52
 - II. PA25/00171 Trewether Retrospective planning
8. Grant Funding, Applications & use of Funds.
9. Neighbourhood Plan.
10. Common Land CL04 CL05 To discuss the upkeep of the area, benches, oak posts and SWW monitor.
11. To Approve and Adopt the Financial Risk Assessment
12. To Approve and Adopt the Financial Regulations
13. To Approve and Adopt the Internal Financial Controls
14. To Approve and Adopt the Asset register
15. To Approve and Adopt the Standing Orders
16. To Approve the Clerks Contract of employment and Rate of Pay
17. To Propose Candidates for Co-Option
18. Correspondence & Circulars –
19. Finance, to confirm the drawing of the following cheques.
 - I. Cheque No: 546 To the Clerk for Salary & Expenses (APRIL) 136.90 + 20.00 = £156.90
 - II. Cheque No: 547 To Diane Malley for Payroll for £120.00
Any other invoices or requests for grant funding will be dealt with at this meeting.
 - III. To consider quote for Councils Insurance for 2025/26
 - IV. To consider grant to St Winnow PCC for year 2025/26
 - V. To consider donation to Cornwall Air Ambulance 2025/26
20. To approve the income and expenditure against the cash book to be signed by the chair.
21. Date & Venue of Next Meeting. *Tuesday 1st July 2025 in the Red Store at 7.30pm.*
22. Any Other Business.