

ST WINNOW PARISH COUNCIL

Chair: Councillor Penny Rowe

Clerk: Mrs Kerry Pearce

Mobile: 07974 029515

Email: stwinnowpc@btinternet.com

Dear Councillor

Dated: 2nd May 2023

The **Annual Parish Meeting** of St Winnow Parish Council will be held in the **Red Store, Lerryn** on **Tuesday 2nd May 2023 at 7.30 p.m.** The Annual Parish Meeting will be followed by a **meeting of the Parish Council** when Councillors are summoned to attend.

Annual Parish Meeting

AGENDA

- 1. Apologies for Absence**
- 2. Acting Chairman's Welcome and Public Participation.** *Members of the public may address the Council prior to the commencement of the meeting. This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.*
- 3. To Approve the Minutes of Annual Parish Meeting 2022** (*Approved at the Parish Council Meeting on 14th June 2021*)
- 4. Chairman's Annual Report**
- 5. Devon & Cornwall Police Annual & Monthly Report**
- 6. Cornwall Councillors Annual Report**
- 7. Red Store Annual Report**

The Annual Parish Meeting will be followed by a meeting of the Parish Council

Meeting of the Parish Council

AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. Declaration of Members Interest. (i) Disclosable Pecuniary Interest. (ii) Non Pecuniary Interest.
4. To receive minutes of meeting held on 11th April 2023.
5. Matters arising from those minutes.
6. Planning Applications.
 - I. PA23/02474
Land North West of Harvest Barn – Conversion and extension to stable building to create a single dwelling house without compliance with condition 2 of decision notice PA19/05753 dated 06.09.2019.
7. Planning Results.
 - I. PA22/03353 Land North Of The Harvest Barn St Winnow Cornwall PL22 0LE
Non-material amendment (NMA) for alterations to fenestration, the inclusion of door openings and a chimney to decision PA19/05753 dated 06.09.2019 **WITHDRAWN.**
8. Grant Funding
 1. The Defibrillator at St Winnow - ongoing
9. Neighbourhood Plan.
10. Common Land CL04 CL05 and safety of the area
11. To Approve and Adopt the Financial Risk Assessment
12. To Approve and Adopt the Financial Regulations
13. To Approve and Adopt the Internal Financial Controls
14. To Approve and Adopt the Asset register
15. To Approve and Adopt the Standing Orders
16. To Approve the Clerks Contract of employment and Rate of Pay

As of 1st April 2022, the clerk pay is on spinal point 9 on a rate of £12.06 per hour. The Clerk is Currently paid for 10 hours per month. In addition to this, the clerk works from home and claims expenses for the use of electricity and WIFI and telephone calls of £20.00 per month.
17. Correspondence & Circulars
18. Finance, to confirm the drawing of the following cheques.

18.1 Cheque No: 497 to the Clerk for Salary £120.60 + Expenses £20.00 = £140.60

18.2 Cheque No: 498 to St Veep Parish Council towards the cost of the toilets for £1500.00

18.3 Cheque No: 499 to Cornwall Association of Local Councils annual membership for £231.78

Any other invoices or requests for grant funding will be dealt with at this meeting.

18.4 To consider quote for Councils Insurance for 2023/24

Cheque Number: 500 to Zurich Insurance £257.50

18.5 To consider grant to St Winnow PCC for year 2023/24

Cheque Number: 501 for £200.00

18.6 To consider donation to Cornwall Air Ambulance 2023/24

Cheque Number: 502 for £200.00

19. To Approve the income and expenditure against the cash book to be signed by the chair.

20. To Approve and sign the forms for online banking.

21. To Approve & Sign the Certificate of Exemption, of the annual governance and accountability return.

22. Any Other Business.

The next meeting will be on Tuesday 13th June 2023 HW 14.35 4.2m

The Following dates have been booked for the Red Store;

The following dates have been booked in the Red Store for the coming year the tide times & heights are for your information:

13th June 4.2m 14.35

11th July 4.2m 12.48

No meeting in August

5th September 4.7m 22.03

3rd October 4.9m 20.50 wellies

7th November 3.8m 12.44

5th December 3.7m 23.12