

Minutes of the meeting of ST WINNOW PARISH COUNCIL held on Tuesday 6th December 2022

Present: Chair Penny Rowe (PR), Vice Judy Stephens (JS), Glen Carwithen (GC),

1. **Chairman's Welcome and Public Participation.** PR welcomed the Councillors to the meeting, there was one member of the public in attendance. PR advised this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. KP confirmed the meeting was not being recorded.
2. **Apologies for Absence:** Councillors: Katie Vine (KV), Stephanie Chapman (SC), Dave Boraston (DB), Peter Champness (PC),
3. **Declaration of Members Interest.** (i) Disclosable Pecuniary Interest. (ii) Non Pecuniary Interest. **NONE**
4. **To receive the minutes of the Parish meeting held on 1st November 2022.** GC proposed the minutes were of a true account seconded by PR.
5. **Matters arising from those minutes. NONE**
6. **Chairman's Report. NONE**
7. **Reports from Outside Organisations.**
 - a) *Devon & Cornwall Police.* - From 01/11/22 – 30/11/22 there was 1 crime that of harassment. Please remain vigilant and report any suspicious activity straightaway. Following reports of Antisocial Behaviour in Lerryn, we have worked jointly with Partners and spoken to a number of tenants, the result being the issue of a Stage 1 ASB Warning.
Numerous patrols have been conducted around the Parish and all was found to be in order.
If there are any questions or matters arising for my attention then please contact me in the usual manner.
 - b) *Cornwall Council.* **NONE**
 - c) *Red Store.* PR reported the Christmas tree (financed by the RS) had successfully been put in place for all to enjoy. JP from Lerryn Village Shop has donated the electricity supply for the lighting. The RS Christmas fayre was well attended despite the atrocious weather!
8. **Planning Applications.**
 1. PA22/03353 – Land North West of Harvest Barn St Winnow Cornwall PL22 0LE –

St Winnow Parish Council have discussed this planning application at length and do not support retrospective plans. The windows should be as per the original plans, the current lower windows affect the privacy of the neighbours, the original plans state Velux roof windows which alleviate planning issues of privacy and overlooking whilst allowing for full ventilation and light.
The full window in the bedroom should be totally opaque and swing open from the bottom with limited air opening and only used as fire exit when fully opened, this protects privacy issue.
The addition of the light grey cladding is not in keeping with the intended look of a stable conversion and we would prefer that the original black larch cladding is adhered to.
The above text was submitted to the online planning portal.

9. Planning Results.

- I. PA22/09459 The Willows - application for an infill extension. PENDING
- II. Closure of planning enforcement case EN19/01888 – **Alleged unauthorised change of use of the land for the stationing of caravans for residential accommodation Branston Woods Land North Of Higher Bofarnel Lostwithiel Cornwall PL22 OLP** - The works seen on site constitute development which requires planning permission. Planning permission has not been sought for the development and therefore the matter is considered a breach of planning control. In this instance it is considered that there is sufficient harm caused by the development to justify taking further action and a planning enforcement notice has been served requiring the following steps to be undertaken:
 1. Cease the residential use of the land.
 2. Cease the residential use of the caravans.
 3. Remove all services connected to the caravans for the purposes of independent human habitation, i.e. electric cabling, gas bottles, water pipes etc.
 4. Remove the caravans from the land.
 5. Demolish and remove the wooden shed and pergola type structure.
 6. Remove from the land all materials, paraphernalia and debris resulting from the residential use of the land, including washing line, plant pots, motor vehicles etc.
 7. Remove from the land all materials and debris resulting from the above works and restore the land to its former condition and use before the breaches took place.The Notice takes effect on the 9th January 2023 and there is a 12 month compliance period to undertake all the above steps. The owner of the land has until the 9th January 2023 to raise an appeal against the notice with the Planning Inspectorate. If an appeal is raised then the notice will not take effect until after the Planning Inspectorate either uphold or dismiss the appeal.

10. Grant Funding, Applications & use of Funds. To discuss a Defibrillator at St Winnow and access to electricity - ONGOING

11. Neighbourhood Plan. An update on proceedings. - ONGOING

12. Common Land CL04/CL05. To discuss the upkeep and safety of the area, benches & Oak Posts. The Area has been assessed and deemed safe. A dry weather window is required for the installation of the newly acquired benches and will take place soon!

13. Correspondence & Circulars. Christmas cards from the Air Ambulance and Sherryl Murray had been received

14. Finance; To confirm the drawing of the following cheques.

- I. **Cheque No: 486** to the Clerk for salary £120.60 + back pay £70.70 + expenses £20.00 for **£210.30**
- II. **Cheque No: 487** to the Clerk for Microsoft 365 for **£59.99**
- III. **Cheque No: 488** to The RBL Poppy Appeal for the wreath load at the remembrance for £25.00

The above cheques were proposed as one item by GC and seconded by JS.

15. To approve the income and expenditure against the cash book to be signed by the chair. Signed by PR

16. To approve and sign forms for online banking. Judy Stephens, Peter Champness & Penny Rowe. This will be on the agenda for the next meeting for a full Council to approve.

17. Any Other Business.

A review of the Ice & Snow Plan to be added to the Agenda for the next meeting.

The next meeting will be: Tuesday 7th February at 7.30 PM in the Red Store.

The meeting closed at 8.10pm

Signed:

Dated: