

ST WINNOW PARISH COUNCIL

Chair: Councillor Penny Rowe

Clerk: Mrs Kerry Pearce

Mobile: 07974 029515

Email: stwinnowpc@btinternet.com

Dear Councillor

Dated: 10th May 2022

The **Annual Parish Meeting** of St Winnow Parish Council will be held in the **Red Store, Lerryn** on **Tuesday 10th May 2022 at 7.30 p.m.** The Annual Parish Meeting will be followed by a **meeting of the Parish Council** when Councillors are summoned to attend.

Annual Parish Meeting

AGENDA

- 1. Apologies for Absence**
- 2. Acting Chairman's Welcome and Public Participation.** *Members of the public may address the Council prior to the commencement of the meeting. This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.*
- 3. To Approve the Minutes of Annual Parish Meeting 2021** (*Approved at the Parish Council Meeting on 29th June 2021 Item 4.*)
- 4. Chairman's Annual Report**
- 5. Devon & Cornwall Police Annual & Monthly Report**
- 6. Cornwall Councillors Annual Report**
- 7. Red Store Annual Report**

The Annual Parish Meeting will be followed by a meeting of the Parish Council

Meeting of the Parish Council

AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. Declaration of Members Interest. (i) Disclosable Pecuniary Interest. (ii) Non Pecuniary Interest.
4. To receive minutes of meeting held on 4th April 2022.
5. Matters arising from those minutes.
6. Planning Applications.
 - I. **PA22/03353 Land North Of The Harvest Barn St Winnow Cornwall PL22 0LE**
Non-material amendment (NMA) for alterations to fenestration, the inclusion of door openings and a chimney to decision PA19/05753 dated 06.09.2019
 - II. **PA22/03491 Duke Of Cornwall Mine Lostwithiel Cornwall PL22 0LR**
Application for discharge of a planning obligation to sell the property without the consequence of the obligation.
7. Planning Results.
 1. **PA22/02730** Removal of lean-to extension at the rear of the property and replace it with new 2 storey extension – Awaiting decision
 2. **PA21/00038** Land at Gillyflower Farm Cott Road – Refused
8. Grant Funding
 1. The Defibrillator at St Winnow
 2. The proposed Jubilee tree (silver Birch) – on hold.
 3. The replacement of the two damaged benches.
 4. The proposed request for funding to the Jubilee Celebrations – It was discussed St Winnow Parish Council consider matching St Veep Parish Councils donation.
9. Neighbourhood Plan.
10. Common Land CL04 CL05 and safety of the area
11. To Approve and Adopt the Financial Risk Assessment
12. To Approve and Adopt the Financial Regulations
13. To Approve and Adopt the Internal Financial Controls
14. To Approve and Adopt the Asset register
15. To Approve and Adopt the Standing Orders

16. To Approve the Clerks Contract of employment and Rate of Pay

As of 1st April 2021, the clerk pay is on spinal point 9 on a rate of £11.05 per hour. The Clerk is Currently paid for 10 hours per month. In addition to this, the clerk works from home and claims expenses for the use of electricity and WIFI and telephone calls of £20.00 per month.

17. Correspondence & Circulars

18. Finance, to confirm the drawing of the following cheques.

12.1 Cheque No: 468 to the Clerk for Salary £133.30 + Expenses £20.00 = £153.30

12.2 Cheque No: 469 to Diane Malley for Payroll for £120.00

Any other invoices or requests for grant funding will be dealt with at this meeting.

12.4 To consider quote for Councils Insurance for 2022/23

12.5 To consider grant to St Winnow PCC for year 2022/23

12.6 To consider donation to Cornwall Air Ambulance 2022/23

Date & Venue of Next Meeting. *Tuesday 14th June – HW -18.09 5.1m in the Red Store at 7.30pm.*

19. Any Other Business.

The Following dates have been booked for the Red Store;

14th June – HW -18.09 5.1m

12th July – HW -17.02 4.8m

No August meeting

6th September -HW -14.22 4.1m

4th October -HW - 12.39 4.1m

1st November -HW 22.58 4m

6th December – HW 16.11 4.6m