

ST WINNOW PARISH COUNCIL

Acting Chairman: Councillor Penny Rowe

Clerk: Mrs Kerry Pearce
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Dear Councillor

Dated: 1st May 2021

The **Annual Parish Meeting** of **St Winnow Parish Council** will be held in Lerryn Memorial Hall on **WEDNESDAY 19th May 2021 at 7.30 p.m.** The Annual Parish Meeting will be followed by a **Meeting of the Parish Council** when Councillors are summoned to attend.

If you wish to attend as a member of the public, you must contact the Clerk 24 hours before the meeting, as seats will be limited to be Covid Secure. Masks must be worn until you are seated, hand sanitiser will be available.

Annual Parish Meeting

AGENDA

- 1. Apologies for Absence**
- 2. Acting Chairman's Welcome and Public Participation.** *Members of the public may address the Council prior to the commencement of the meeting. This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.*
- 3. Minutes of Annual Parish Meeting 2019** *(Approved at the July 2019 Parish Council meeting) There was no Annual Parish Meeting 2020 due to COVID -19*
- 4. Chairman's Annual Report**
- 5. Devon & Cornwall Police Annual & Monthly Report**
- 6. Cornwall Councillors Annual Report**
- 7. Red Store Annual Report**

This Meeting will now close and will be followed by a meeting of the Parish Council.

Meeting of the Parish Council

AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Declaration of Members Interest.**
 - (i) Disclosable Pecuniary Interest.
 - (ii) Non-Pecuniary Interest.
4. **To receive minutes of meeting held on 6th April 2021.**
5. **Matters arising from those minutes.**
6. **Planning Applications.**
7. **Planning Results.**
 - 1) PA21/00963 Overflow carpark at Duchy Nurseries.
 - 2) PA21/00038 Land at Gillyflower Farm Cott Road.
 - 3) PA21/01868 Oaklands new sewage system.
 - 4) PA21/02554 Sand School at Bereppa.
8. **Grant Funding, Applications & use of Funds.**
9. **Neighbourhood Plan.** An update on proceedings.
10. **Common Land CL04/CL05.** To discuss the upkeep and safety of the area.
11. **Parish Newsletter.** To discuss additional content for the November edition.
12. **Road Safety of the corner at Trewether.**
13. **To Approve and Adopt the CODE OF CONDUCT** - sent in advance by Email.
14. **To Approve and Adopt the Financial Risk Assessment** - sent in advance by Email.
15. **To Approve and Adopt the Financial Regulations** - sent in advance by Email.
16. **To Approve and Adopt the Internal Financial Controls** - sent in advance by Email.
17. **To Approve and Adopt the Asset register** - sent in advance by Email.
18. **To Approve and Adopt the Standing Orders** - sent in advance by Email.
19. **To Approve the Clerks Contract of employment and Rate of Pay** - sent in advance by Email.

20. Correspondence & Circulars

21. Finance, to confirm the drawing of the following cheques.

12.1 Cheque No: 430 to the Clerk for Salary of £108.60 + £20.00 for expenses = £128.60

12.2 Cheque No: 431 to Lerryn Memorial Hall for £30.00 for hire of meetings.

Any other invoices or requests will be dealt with at this meeting.

12.4 To consider quote for Councils Insurance for 2020/21 Sent in advance by Email.

12.5 To consider grant to St Winnow PCC for year 2020/21 Budget amount £200.00

12.6 To consider donation to Cornwall Air Ambulance 2020/21 Budget amount £200.00

22. Date & Venue of Next Meeting. *The Hall is unavailable on a Tuesday due to Yoga suggested day of Wednesday 2nd June 2021 in Lerryn Memorial Hall at 7.30pm. The Red Store is currently unavailable for bookings.*

23. Any Other Business.