

## ST WINNOW PARISH COUNCIL

### Minutes of the Virtual Meeting held on ZOOM on Tuesday 3<sup>rd</sup> November 2020

#### Present:

Acting Chair Cllr Penny Rowe (PR) Judy Stephens (JS) Joe Flynn (JF) Stephanie Chapman (SC) Dave Boraston (DB)  
Cornwall Councillor Colin Martin (CM) Parish Clerk Kerry Pearce (KP)

**Public:** None

1. **Chairman's Welcome and Public Participation.** Acting Chair Penny Rowe welcomed the Councillors to the meeting and introduced new Councillor Dave Boraston.
2. **Apologies for Absence:** Peter Champness
3. **Declaration of Members Interest.** (i) Disclosable Pecuniary Interest. (ii) Non Pecuniary Interest. NONE
4. **To receive minutes of zoom meeting held on 6<sup>th</sup> October 2020**  
JS proposed they were of a true account seconded by JF
5. **Matters arising from those minutes.** JF asked about the **GDPR policy KP to action for next meeting** as the clerk had gone over her hours this month. JS proposed we do a Christmas Flyer for the Parish once the GDPR policy has been approved.
6. **Chairman's Report.** PR requested all Councillors keep in touch with their lockdown flyer patches during this next lockdown. JF said there have been some new neighbours move into the area and we should keep a look out for them.
7. **Reports from Outside Organisations.**
  - a) *Devon & Cornwall Police.* NONE
  - b) *Cornwall Council.*  
CM confirmed Respryn Carpark will not be closed during this lockdown. There has been a COVID case within the local area. Cornwall Council are following up contacting everyone through track and trace. The new flood signage was discussed, the overgrowth of vegetation was raised by SC and the council need to be contacted to ensure all Vegetation and saplings are cleared to the stone boundary wall of the property as the vision is impaired and defeats the whole reason the hedge was removed on this fatal corner and the compulsory purchase of the land made to improve the visibility. CM will look into it.
  - c) *Red Store.* Still Closed.
8. **Planning Applications.**  
NONE
9. **Planning Results.**
  - 1) PA20/04931 – REFUSED
10. **Grant Funding and Applications.** NONE
11. **Neighbourhood Plan.** An update on proceedings. **ONGOING**
12. **Common Land CL04/CL05.** To discuss the upkeep and safety of the area and the next step. DB volunteered to look at the bench that needs relocating.
13. **Cornwall Environment Plan.** To discuss wildflower and tree planting areas & signage within the parish.
14. **Correspondence & Circulars.**
  - Remembrance Service Cancelled.
  - Code of Conduct Training – KP will look into available courses for new members.
15. **Finance; To confirm the drawing of the following cheques;**
  - I. Cheque No: 413 to K Hill & Partners Ltd for Invoice No 3475 for grass cutting for £158.40
  - II. Cheque No: 414 to the Clerk for salary and expenses for £127.80
  - III. Cheque No: 415 to the Clerk for back pay of expenses £105.00
  - IV. Cheque No: 416 to the Clerk for Microsoft Office £59.99SC Proposed to draw the above cheques seconded by JF with all in favour.
16. **To approve the income and expenditure against the cash book to be signed by the chair.**  
All Councillors approved the income and expenditure document sent via email before the meeting. KP to take to Cash book to be signed with cheques to PR & JF.

- 17. To consider the budget for setting the Precept for 2021/22.** Documents sent via email, as we are within our budget this year Councillors decided not to raise the precept and to use reserves should we need to, given the current COVID related financial situations which may have affected the parishioners. KP to do the relevant paperwork.
  - 18. To approve the opening of a separate linked bank account for Grant Funding.** – Still waiting on Lloyds secure key arriving to be able to get online.
  - 19. Any Other Business.** JS suggested Cornwall Council contact the landowners on both side of the road at Trewether where the road floods as it is a serious hazard that needs actioning rather than just signage. SC suggested a storm drain be put in place. KP to email CM & Cornwall Council for further action to be taken.
- 20. Next Meeting Tuesday 1<sup>st</sup> December on ZOOM**

**The meeting closed at 20.20**