

# Minutes of St Winnow Parish Council meeting, held in the Red Store, Lerryn on 12<sup>th</sup> July 2016 at 7.30 p.m.

**Present.** Councillor's Richard Read (RR) (Chairman), Penny Rowe (PR), Keith Bailey (KB), Judy Stephens (JS), Rob Truscott (RT), Kerry Pearce (KP) (Clerk) Morley Tubb (MT) Clerk for St Veep Parish

1. **Chairman's Welcome and Public Participation.** *The Chairman welcomed the Councillors and Morley Tubb who was in attendance on behalf of St Veep PC regarding the Stepping Stones Newsletter, would anyone like to put anything in it? KP to pass on all planning results. MT also discussed the matter of Respryn Bridge and the current damage, are we able to do anything about the continuous damage to a listed historical bridge? MT also attended regarding the planning application for the boathouse on Lerryn Village green in courtesy as a neighbouring parish.*
2. **Apologies for Absence.** PCSO Steve Cocks, Councillor Eric Baker, Councillor Shane Aldridge, Councillor Beneticte Jenkinson
3. **Declaration of Members Interest.** (i) **Disclosable Pecuniary Interest.** (ii) **Non Pecuniary Interest.** RT declared a non pecuniary interest for the previously approved planning application 02820 Ethy Barton.
4. **To receive minutes of meeting held on 3<sup>rd</sup> May 2016.** Proposed by KB seconded by PR all in favour, to received minutes of the Annual Parish Meeting held on 3<sup>rd</sup> May 2016 proposed by KB seconded by JS all in favour.
5. **Matters arising from those minutes.** RR reported the presentation of the commemorative coins to the children of St Winnow School was a success.
6. **Chairman's Report.** None
7. **Reports from outside organisations.**
  - a. *Devon and Cornwall Police:* From 28/04/16 – 30/06/16 there have been 3 crimes inc. criminal damage, theft and a non counting fraud. I have conducted numerous patrols around the Parish and all was found to be in order.
  - b. *Cornwall Council:* None
  - c. *The Red Store:* None
8. **Planning Applications.**
  - 8.1 *To endorse planning application 03278 Non objections - Proposed by KB seconded by JS all in favour*
  - 8.2 *Planning application 02820 Ethy Barton – RT left the meeting. The building was has started; the access in the planning application states the farm entrance will be used and there will not be new access. The access being used is through a gateway into the field which is on a blind corner causing danger to oncoming traffic. Within the gateway a large amount of hardcore has been laid, therefore creating a new access point. KP to report to the planning department.*
  - 8.3 *Planning application for the Boathouse on Lerryn Village Green, St Winnow PC has no major concerns for this application.*
9. **Planning Results.**
  - 9.1 *PA16/03278 (29 Lerryn View) Approved*
  - 9.2 *PA16/02820 (Ethy Barton) Approved*
10. **Grant Applications** None to date, St Veep PC have provided copies of their protocol for applications for St Winnow to consider.

- 11. Respryn Bridge** has been damaged again, KB noticed the sign on the road from Graymere to Respryn was obstructed and may have contributed to the damage of the bridge KP to report. RR to liaise with BJ about trying (again) to get something done as this is not the only historical listed bridge that is constantly being damaged.
- 12. To adopt the Standing Orders.** Proposed by JS seconded by KB all in favour.
- 13. Personal Laptop for Council Business** It was agreed to purchase a laptop with the remaining £400 paperless planning grant money proposed by PR seconded by RT all in favour KP to organise.
- 14. Clerk Salary Review.** A Contract of employment is to be drawn up, draft copy given to RR for amendments.
- 15. Correspondence & Circulars** Thank you letters were received from Adam Curtis for the payment for the website, St Winnow PCC and The Air Ambulance for donations. Information was sent regarding cast iron finger signs; RR suggested KP contact them for a quote on the repair of the sign down at St Winnow.
- 16. Finance, to confirm the drawing of the following cheques.**
- 11.1 Cheque No: 305 to Sue Blaxley for the internal Audit £100.00*
  - 11.2 Cheque No: 306 to the Clerk for salary £150.00*
  - 11.3 Cheque No: 307 to Sign of the Times for £81.22*
  - 11.4 Cheque No: 308 to S. Hawken for the repair of the notice board for £157.00*
- All cheques proposed by PR seconded by RT all in favour.*
- 11.5 Financial Report from Sue Blaxley the NEW internal Auditor; This report was read and understood by all Councillors present, KP to action recommendations. The Annual Return is still in the hands of Grant Thornton Auditors which will be returned by September.*
- 17. Date & Venue of Next Meeting.** *Tuesday 13<sup>th</sup> September 2016 in the Red Store at 7.30pm.*
- 18. Any Other Business.** Treve is no longer able to maintain the area next to the stepping stones, KP has contacted Matthew Taylor to take on this role. KP to find out his fee.

*The meeting closed at 9.12pm*