

Minutes of the Annual Parish Meeting of St Winnow Parish Council held in the Red Store, Lerryn on Tuesday 16th May 2017 at 7.30 p.m.

Annual Parish Minutes

Present: Councillors Eric Baker Vice Chair (EB) Judy Stephens (JS) Penny Rowe (PR) Keith Bailey (KB) Colin Martin (CM) Morley Tubb (MT) Annie Champness (AC) Peter Champness (PC) Clerk Kerry Pearce (KP) Seth Pascoe (SP)

This meeting was chaired by EB as Vice Chairman until the meeting of the parish council item 1; Election of Chairman.

- 1. Apologies for Absence** PCSO Steve Cocks,
- 2. Chairman's Welcome and Public Participation.** *EB welcomed the public: MT (clerk to St Veep PC) in regard to planning application PA17/03665 Annie and Peter Champness in regard to the vacancies on the parish council, Seth Pascoe in regard to planning application PA17/02646. Colin Martin introduced himself as the new local Cornwall councillor, EB suggested we open the meeting to both MT and SP at the meeting of the parish council (which will follow this meeting) at item 6; Planning Applications. All councillors agreed.*
- 3. Minutes of Annual Parish Meeting 2016** *(Approved at the July Parish Council meeting) It was proposed the minutes were a true account by PR seconded by KB all in favour*
- 4. Chairman's Annual Report** *Chairman Richard Read has stepped down from the council and was not in attendance.*
- 5. Devon & Cornwall Police Annual & Monthly Report** *From 01/03/17 – 30/04/17 there were 3 crimes, a burglary whereby a garage has been entered but nothing taken, a Communication Act crime and 1 other domestic related. Numerous patrols have been conducted around the Parish and all was found to be in order.*
- 6. Cornwall Councillors Annual Report** *Councillor Colin Martin (CM) Spoke as our new local councillor, no annual report has been passed on but assured the parish council he is keen to be involved in all aspects of the community.*
- 7. Red Store Annual Report** *New treasurer Michael Day has settled in well and reported finances remain robust. Sue Hancock has now retired as secretary with Aly Rumbelow taking over her role. Ann Day has resigned as a director, Alison Ginty was elected as a new director. There are currently 38 members and 9 directors, the workshops both have working tenants. Decoration and lighting improvements are on the agenda for the coming year. Gallery bookings have been healthy throughout the year. The next meeting is scheduled for 19th June 2017.*

The Annual Parish Meeting Closed at 7.50pm

The Annual Parish Meeting was followed by a meeting of the Parish Council

Minutes of the St Winnow Parish Council Meeting held at 7.50pm in the Red Store on Tuesday 16th May 2017

1. **Election of Chairman for year 2017/2018** *JS proposed PR stand for Chair, PR offered the position to KB for consideration, EB proposed KB stand for chair, KB accepted the proposal, PR seconded, all in favour, KB then took over the chairman's position from EB.*
2. **Election of Vice Chairman for year 2017/2018** *JS proposed PR stand for Vice Chair PR accepted the proposal, KB seconded with all in favour.*
3. **Declaration of Members Interest.** (i) **Disclosable Pecuniary Interest.** (ii) **Non Pecuniary Interest.** *NONE*
4. **To receive minutes of meeting held on 7th March 2017.** *EB proposed these were a true account seconded by PR all in favour*
5. **Matters arising from those minutes.** *Item 5 matters arising; Higher Hartswell Enforcement; EN15/01476 David Tapsell has confirmed the unit is still on site. As the matter has been the subject of a previous enforcement case and then a retrospective planning application, there will be the service of an enforcement notice. The case remains live and has not been forgotten. Item 9 Respryn Bridge: the repair work has been scheduled for 12th June. Item 14 Any Other Business: Ethy Barton access into the field through the gateway from the main road, it was stated in the planning that the main entrance be used but it was not stated this carry on after the building works were completed, therefore the case has been closed. Item 14, Any Other Business: Pot hole between Redlake and Cutbrawn – this has been repaired. Item 14, Any Other Business; Trees in Ethy River; KP contacted the National Trust and Fowey Harbour Commissioners, the matter is ongoing.*
6. **Planning Applications.**
 - 6.1 PA17/02646 *EB proposed to support the application seconded by PR with all in favour*
 - 6.2 PA17/04053 *Tawell Farm Store JS proposed to support the application with a suggested condition the windows are more in-keeping with the farm house seconded by EB*
 - 6.3 PA17/03245 *Tawell Farm Mobile home for agricultural workers PR proposed to support this application seconded by JS all in favour.*
 - 6.4 PA17/03665 *MT showed and explained the planning application on behalf of St Veep PC – No comments were made.*
 - 6.5 *Any applications received prior to the meeting will be discussed by members: An Email had been received regarding a previous planning application from Moladron where the PC applied conditions to the exterior finish. Three mock ups had been sent for the PC to comment on KP to find out more details on the materials to be used.*
7. **Planning Results.**
 - 7.1 PA16/08895 *Approved with conditions*
 - 7.2 PA17/02478 *Approved*
 - 7.3 PA17/01807 *Approved*
 - 7.4 PA17/01679 *Approved*
8. **Vacancies and Co-Opting;** *we have received two applications so far with the closing date being 27th May 2017.*
9. **Grant Funding;** *None*
10. **Correspondence & Circulars**

11. Finance, to confirm the drawing of the following cheques.

11.1 Cheque No:322 to Diane Malley for Payrole (annual fee) for £81.00

11.2 Cheque No:323 to the Clerk for salary for £150.00

11.3 Cheque No:324 to CALC for annual membership for £154.94

11.4 Cheque No:325 to the Clerk for stationary for £3.90 + £7.95 = £11.85

All the above proposed by JS seconded by PR all in favour

11.5 Cheque No:326 to Sue Blaxley for the internal audit for £100.00

Proposed by JS seconded by KB all in favour

11.6 Cheque No: 327 to Zurich Insurance for £257.60

Proposed by KB seconded by PR all in favour

11.7 To consider and approve the Annual Governance Statement, this was read and understood by all councillors present and signed by KB

11.8 To consider and approve the Accounting Statement 2016/17 this was read and understood by all councillors present and signed by KB

11.9 The financial report from the Internal Auditor; Sue Blaxley was read out and understood by all Councillors present. KP to address all recommendations and gather the relevant paperwork required for the councillors to adopt at the next meeting. KP to send the internal audit report and annual return to Grant Thornton as requested, all notices will be displayed on the PC website as requested by law.

12. Date & Venue of Next Meeting. *Tuesday 4th July 2017 in the Red Store at 7.30pm.*

13. Any Other Business. *JS suggested she take over the fingerpost sign project as RT and RR have both stepped down. All Councillors agreed.*

The meeting closed at 9.50pm