

ST WINNOW PARISH COUNCIL

Minutes of the Virtual Meeting held on ZOOM on Tuesday 1st December 2020

Present:

Acting Chair Cllr Penny Rowe (PR) Judy Stephens (JS) Joe Flynn (JF) Stephanie Chapman (SC) Dave Boraston (DB) Katie Rowe (KR) Parish Clerk Kerry Pearce (KP)

Public: Julian Mitchell (JM), Alistair Squire (AS),

1. **Chairman's Welcome and Public Participation.** Members of the public may address the Council prior to the commencement of the meeting. This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role. PR opened the meeting, welcomed the Councillors and the two members of the public.
2. **Apologies for Absence:** Councillor Peter Champness
3. **Declaration of Members Interest.** (i) Disclosable Pecuniary Interest. (ii) Non Pecuniary Interest. NONE
4. **To receive minutes of zoom meeting held on 1st December 2020** JF proposed the minutes were of a true account seconded by DB with all in favour.
5. **Matters arising from those minutes.**
JS Item 19. We would like to follow up the tree removal on the corner at Trewther. The Council bought the land as it was a compulsory purchase land to make the corner safe. **KP to email CM & Cornwall Council**
6. **Chairman's Report.** PR raised the question are we Covid safe regarding hand delivering flyers. It was discussed by all Councillors and agreed we must follow government guidelines. It was also agreed our Newsletter/Flyer would go out in the New Year.
7. **Reports from Outside Organisations.**
 - a) **Devon & Cornwall Police.** No Crimes were committed between 01/10/2020 – 28/11/2020
 - b) **Cornwall Council.** CM was not in attendance, SC requested we contact CM regarding the Parking outside St Winnow School, it is becoming very dangerous. **KP to contact CM & PCSO SC**
 - c) **Red Store.** The Red Store is still closed for bookings until further notice. The Red Store alongside Lerryn Village Hall are currently organising a Christmas Tree to go on the green for all to enjoy.
8. **Planning Applications.**
 1. NONE
9. **Planning Results.**
 - 1) None
10. **Grant Funding and Applications. NONE**
11. **Neighbourhood Plan.** An update on proceedings. JS is waiting on a response from Cornwall Council regarding the social housing properties within the Parish, once the relative information has been received we can start putting policies together. Copies will be sent as soon as they are ready, hopefully we will be ready for a public meeting in the spring.
12. **Common Land CL04/CL05.** To discuss the upkeep and safety of the area and the next step. DB has relocated the bench and advised we need a couple of stakes to secure the bench in place. **DB will sort.**
13. **Cornwall Environment Plan.** To discuss wildflower and tree planting areas & signage within the parish. JF has spoken to Katie Rollings to make her aware of our plan. JF has cut the grass ready for the planting of wildflowers in the Spring. SC reported the lower branches of the oak are starting to come through the metal and suggested they need to be pruned before they get too big. **JF will cut the branches back.**
14. **GDPR Policy.** To understand and approve the GDPR Policy ready for publishing on the website. **KP has not yet finalised the Policy. This will not affect the distribution of the Newsletter as it will be a paper copy. Once we start collecting email addresses to be able to send the newsletter out electronically, we will need the Policy in place. KP to continue working on it.**
15. **Parish Newsletter.** PR has drafted an article for Councillors to look over and will send by Email.

16. Correspondence & Circulars.

- St Winnow PCC Grant – KP had received an Email requesting a larger sum, Councillors discussed this and all agreed they should stick to the budget.
- KP received a link for public consultation of the Cornwall AONB Management Plan. KP to forward to Councillors, the closing date for consultation is 6th December.
- JF forwarded an Email regarding Climate emergency funding. **JF & KP to look further into the funding.**

17. Finance; To confirm the drawing of the following cheques;

- I. Cheque No: 417 to the Clerk for salary and expenses for £108.06 + £20.00 = £128.06
- II. Cheque No: 418 to St Winnow PCC for £200.00
- III. Cheque No: 419 to Cornwall Air Ambulance for £200.00
Cheque No: 420 to K Hill & Son Ltd for Invoice No: 3379 £79.20

The above cheques were proposed as one item by DB seconded by JF with all in favour.

18. To approve the income and expenditure against the cash book to be signed by the chair. **KP to arrange a date to take the cash book and cheques for signed to PR & JF.**

19. To approve the opening of a separate linked bank account for Grant Funding. – **Still waiting on Lloyds**

20. Any Other Business.

JS reported the Trees and Saplings on the corner by Trewether need to be reported ASAP.

JF had received a complaint about signage for the school but we are aware there are signs approaching the village in all directions, and there is a 20 mile speed limit in place.

DB reported he will be putting up the Christmas Tree on the Green on the 15th December.

SC reported the Stiles and gate maintenance in St Winnow/Ethy woods will be carried out in January 2021.

PR welcomed new Councillor **KR** who had joined the meeting intermittently throughout.

21. The Next meeting will be on Tuesday 5th January on ZOOM.

The meeting closed at 20.13