

# MINUTES OF AN EXTRA ORDINARY MEETING OF ST VEEP PARISH COUNCIL, HELD IN THE MEMORIAL HALL, MAIN HALL, LERRYN. ON MONDAY 23<sup>RD</sup> March 2020, AT 4.00 pm.

**Present;** Councillor P Philp (Chairman)  
Councillor J Piper  
M Tubb (Clerk)

Councillor J Hancock (Vice Chairman)  
Councillor M Irwin  
1Member of the Public

Minute No:	Agenda Item.
	<p><b>Chairman welcomed members and the public to the meeting, drawing their attention to the paragraph printed in blue at the top of the agenda.</b></p> <p>Chairman invited any of the public to address the meeting.</p> <p>Mr Reed spoke about Planning Application No: PA20/01138. He said he was very disappointed with the quality of the drawings for this application and it did not appear to be anything like he wanted, he had tried to contact the architect with no success. He had phoned Cornwall Council to withdraw the application and was told to put it in writing which he did by email the next day.</p>
587/2020.	<p><b>Apologies for Absence.</b> From Cllr Pearce (social isolating) and Cllr Motton (sick)</p>
588/2020.	<p><b>Members Declarations.</b></p> <p>(a) Disclosable Pecuniary Interest. None declared. (b) Non- Disclosable Pecuniary Interest. None declared. (c) Declaration of Gifts. None declared. (d) Requests for Dispensation. None requested.</p>
589/2020.	<p><b>Planning Application.</b></p> <p>Application No: PA20/01138. Proposed Porch &amp; Conservatory at “The Boathouse” Lerryn.</p> <p>It was proposed by Cllr Piper, seconded by Cllr Hancock and unanimously agreed that due to the inferior quality of the plans, which do not clearly indicate the extent of the conservatory and the previous comments made by the applicant they felt a decision should be suspended until the situation is clarified and the council re-consulted.</p>
	<p><b>Due to the current situation relating to the Corona Virus, the Council are looking to implement measures which will allow it to continue to operate outside of meetings. Rather than using physical meetings, the council will use email and its website as far as possible to replicate debate and gathering of public opinion.</b></p>
590/2020.	<p><b>Members are asked to approve the following resolution.</b></p> <p><i>“That the council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the council.”</i></p> <p>It was proposed by Cllr Irwin, seconded by, Cllr Piper and unanimously agreed that the above resolution be adopted.</p>
591/2020.	<p><b>Members are asked to approve the following procedure for dealing with Planning Applications.</b></p>

	<p><i>“The council will advertise all Planning Applications on the council’s website, offering the public a period of 5 working days to make their views known. At the same time Applications will be circulated to members of the council. At the completion of the period for public comment, members will receive a summary of all comments received. A further period of 5 working days will be allowed for members comments. Individual responses will not be circulated without the writer’s permission. Under the Emergency Scheme of Delegation, the Clerk and appropriate members will agree a council response which identifies relevant material considerations and local information. The draft response will be shared with members for 2 days before being forward to Cornwall Council with the following statement.</i></p> <p><b><i>“Due to the restrictions placed on the council as a result of the pandemic Coronavirus, this response represents the opinion of members of St Veep Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the council.”</i></b></p> <p>On the proposal of Cllr Hancock, seconded by Cllr Irwin, it was unanimously agreed to approve the above procedure for dealing with planning applications during the period of the coronavirus.</p>
592/2020.	<p><b>Public Toilets.</b> Members to consider if the Public Toilets can be kept open. It was proposed by Cllr Irwin, seconded by Cllr Piper and unanimously agreed that the Public Toilets are closed if and when any lock down is implemented by Central Government.</p>
593/2020.	<p><b>Other Items for Noting.</b></p> <p>(a) Annual Parish Council Meeting. Currently this meeting should be held during May. We are awaiting news from central government if this is to change.</p> <p>(b) Annual Parish Meeting. Should take place between March and June 1<sup>st</sup>. There is time for this to be changed.</p> <p>(c) <b>All decisions made under the Emergency Scheme of Delegation will be logged for audit purposes and will be available to the public at a later date.</b></p>
594/2020.	<p><b>Financial Matters.</b></p> <p>Cheque No: 1102 to BT Payphones £1.00 for purchase of Penpol phone box. Cheque No: 1103 to Clerk £331.98 for April Salary Cheque No: 1104 to HMRC £15.20 for April PAYE. On the proposal of Cllr Hancock, seconded by Cllr Philp, it was agreed that cheques 1102, 1103 and 1104 be drawn.</p>
594/2020.	<p><b>Meeting Closed.</b> At 4.45pm.</p>

Signed by;

P Philp

Chairman

Dated 24th May 2020

