

Minutes of St Winnow Parish Council Meeting held in the Red Store Lerryn on Tuesday 4th July 2017 at 7.30pm

Present: Councillors Keith Bailey (Chair) (KB) Penny Rowe (Vice) (PR) Judy Stephens (JS) Eric Baker (EB) Joe Flynn (JF) Ian Mitchell (IM) Peter Champness (PC) Kerry Pearce (Clerk) (KP) PCSO Steve Cocks (SC) Colin Martin (Cornwall Councillor) (CM)

- 1. Chairman's Welcome and Public Participation.** Chairman Keith Bailey welcomed the new councillors, there was no public participation.
- 2. Apologies for Absence.** None.
- 3. Declaration of Members Interest.** (i) Disclosable Pecuniary Interest. (ii) Non Pecuniary Interest. None.
- 4. To receive minutes of meeting held on 16th May 2017.** EB proposed they were a true account seconded by PR all in favour.
- 5. To receive Annual minutes of the meeting held on 16th May 2017.** JS proposed they were a true account seconded by PC.
- 6. Matters arising from those minutes.** Nothing.
- 7. Chairman's Report.** KB reported he will be attending the next scheduled Network Meeting.
- 8. Reports from outside organisations.**
 - a. Devon & Cornwall Police. SC reported between the dates of 1st May and 1st July 2017 there was one crime in the area. He advised all to be aware as there are opportunists about, surrounding areas have had carpark machines targeted. SC advised all councillors sign up to the Cornwall alert website. Go to alerts.dc.police.uk for more information. After patrols throughout the parish all was found to be in order.*
 - b. Cornwall Council. CM reported he is looking onto waste collections if you have any thoughts on the matter to please contact him either by Email, telephone or on face book. He also advised nay potholes, hedges verges etc that require attention to report through a new website fixmystreet.com. Any health and Social care issues should also be reported to him. CM also reported a company call Centrica are running a pilot scheme for batteries and renewable energy and selling back to the grid.*
 - c. The Red Store. KP reported the Red Store are considering resurfacing the carpark but as there will be imminent building works next door at the Boathouse have put this on hold. Regarding the lighting and rewiring they are waiting on quotes from the electrician and redecoration is also in hand. They have recently opened a Face Book page.*

9. Planning Applications.

9.1 Regarding the materials to be used on the exterior of Moladron; The original planning application was submitted in 2014 where St Winnow PC requested a condition of horizontal cladding rather than the proposed mix of vertical and horizontal. Out of courtesy 3 mock ups were sent directly to KP from the residents for discussion of preference. JS proposed the larch cladding would be the most suitable as it would blend into the trees overtime, this was seconded by PR with all in favour. KP to reply to Email.

10. Planning Results.

10.1 PA17/02646 approved.

11. To Adopt the following documents:

- 11.1 Standing Orders
- 11.2 Financial Regulations
- 11.3 Financial and General Risk Assessment
- 11.4 Asset Register
- 11.5 Statement of Internal Control

All documents were read and understood by all councillors JS proposed they be adopted seconded by PR with all in favour.

12. To review the Annual Clerk Salary and Contract of Employment. It was stated KP should claim for telephone calls made and for telephone line as the internet is regularly used. JS proposed the clerk should be paid for 10 hours rather than the current 7.5 per month (as of July) as there is now a larger work load with the website etc. Seconded by PC with all in favour. KP to contact payroll and amend the contract of employment accordingly for KB to sign.

13. Correspondence & Circulars. A letter was received regarding the Electoral review, requesting our views. CM explained in detail what this meant. PC volunteered to look into this matter as his first project as a Parish Councillor.

An additional Code of Conduct training course is available for Councillors to attend on the 27th July in Liskeard. All councillors are recommended to do this training within the first three months on becoming a Councillor. KP to book KB and JS. IM, JF, and PC will check diaries.

A letter was received from St Winnow PCC regarding the annual grant towards the costs of churchyard maintenance at St winnow and St Nectan; the letter asked for an uplift in order to keep up with inflation. Please see Item 14. Finance, 14.2.

14. Finance, to confirm the drawing of the following cheques.

14.1 Cheque No: 328 to the Clerk for salary for £150.00

14.2 **To consider the PCC grant.** PR proposed we raise the amount to £200.00 from £175.00 as that is in the budget plan; this was seconded by IM with all in favour. Cheque No: 329 to St Winnow PCC for £200.00

15. Date & Venue of Next Meeting. Tuesday 5th September 2017 in the Red Store at 7.30pm.

16. Any Other Business.

JS suggested we consider a neighbourhood plan in regard to future planning applications, do we have a joint one ongoing with St Veep? KP to find out and liaise with JS.

JS reported Trewether layby have spar stones that need removing, more than one person has had a puncture. KP to report on fixmystreet.com

KB reported the road from St Necterns to Druids crossroads has worn right down and is very thin, there are several potholes that need addressing.

KB reported fly tipping at the entrance to Warren Woods at the top of Warren Hill. KP to report on fixmystreet.com

KB reported the growth from the verge/hedge is encroaching on the left-hand side of the road from Polmaugan Farm KP to report on fixmystreet.com

The meeting closed at 9.15pm