

# MINUTES OF ANNUAL PARISH COUNCIL MEETING HELD IN THE RED STORE, LERRYN. ON THURSDAY 18<sup>th</sup> May 2017, At 7.45 pm.

**Present;** Councillor P Philp (Chairman)  
Councillor J Piper  
Councillor N Vincent  
Councillor C Martin (Cornwall Council)

Councillor J Hancock (Vice Chairman)  
Councillor M Motton  
M Tubb (Clerk)  
2 Members of the public.

Minute No:	Agenda	Action
	<b>Members to sign their acceptance of office.</b> All members present signed their acceptance of office.	
	<b>Chairman's Welcome to members and the public, drawing their attention to the paragraph printed in blue preceding the agenda.</b> Mr Andrew Thomas agent for the planning application for the "Boathouse" Lerryn, spoke on behalf of the application. Members also asked him questions relating to the application.	
69/2017.	<b>Apologies for Absence</b> were received from Cllr F Pearce.	
70/2017.	<b>(a) Election of Chairman for 2016/2017.</b> Cllr Hancock proposed that Cllr Philp be re-elected as Chairman, seconded by Cllr Piper, <b>it was unanimously agreed that Cllr Philp be re-elected.</b> <b>(b) Election of Vice Chairman for 2016/2017.</b> Cllr Piper proposed that Cllr Hancock be re-elected as Vice Chairman, seconded by Cllr Vincent <b>and unanimously agreed that Cllr Hancock be re-elected.</b>	
71/2017.	<b>Appointment of members to Outside Organisations.</b> (a) Lerryn School. (Cllr Hancock) <b>unanimously re-elected</b> (b) Lerryn Memorial Hall. (Cllr Pearce) <b>unanimously re-elected</b> (c) Lerryn Area Minibus. <b>Cllr Piper was unanimously elected</b> (d) The Red Store. (The Clerk) <b>unanimously re-elected.</b> (e) St Blazey, Fowey & Lostwithiel Network Panel. <b>unanimously agreed that the clerk &amp; Cllr Motton attend these meetings.</b> (f) William Bastard Charity trustees. <b>Unanimously agreed that Cllr Philp, Cllr Vincent and the clerk be appointed as trustees.</b>	
72/2017.	<b>Members Declarations.</b> (a) Disclosable Pecuniary Interest. Cllr Vincent declared an interest in Agenda item 75/2017 (a) (b) Non Disclosable Pecuniary Interest. None (c) Declaration of gifts. None (d) Requests for dispensation. No requests.	
73/2017.	<b>Minutes of Meetings.</b>	

	<p>(a) To receive minutes of meeting held on 13<sup>th</sup> April 2017. On the proposal of Cllr Vincent, seconded by Cllr Motton, <b>it was unanimously agreed that the minutes be approved.</b></p>	
74/2017.	<p><b>Matters arising, not on the agenda.</b></p> <p>(a) Boat moored on green at Lowertown. The clerk reported that he had written to the Harbour master asking that an alternative mooring be found for the boat, he has received a reply agreeing to that request but he don't think this will be possible until next year.</p>	
75/2017.	<p><b>Planning Matters.</b></p> <p>(a) Application No: PA17/03419. Extension and alterations to provide utility room, garage and additional bedroom at, "Leggyfoot" Higher Penpol, St Veep, Lostwithiel. <b>Cllr Vincent left the meeting for this item.</b> Members felt that the proposed development would create a building that would not be in keeping with the existing hamlet and would have a detrimental impact on the area of outstanding natural beauty. It was proposed by Cllr Hancock, seconded by Cllr Motton <b>and unanimously agreed not to support this application.</b></p> <p><b>Cllr Vincent returned to the meeting.</b></p> <p>(b) Application No: PA17/03665. Extension and alterations at, "The Boathouse" Lerryn, Lostwithiel. In general, members felt that the proposed plans could only be an improvement. It was proposed by Cllr Hancock, seconded by Cllr Piper <b>and unanimously agreed that these plans be supported subject to a traffic management plan being put in place to keep the road clear at all times and to restrict building vehicles from going over the bridge to turn.</b></p> <p>(c) Application No: PA17/02077. Proposed external activity space and decked play area at Lerryn CE Primary School. On the proposal Cllr Piper, seconded by Cllr Motton, <b>it was unanimously agreed to support this application. The clerk was asked to check with the planning officer to see if a 106 condition could be imposed restricting any future sale.</b></p> <p>(d) Any other applications received by Cornwall Council, prior to this meeting will be dealt with. There were no further applications to consider.</p> <p><b>Planning Results for noting. None to date.</b></p> <p>(a) None to report. There were no planning results to report.</p>	
76/2017.	<p><b>Financial Matters.</b> Cheques for payment.</p> <p>(a) Cheque No: 930 to Clerk for Salary &amp; Cleaning. £320.00</p> <p>(b) " No; 931 to HMRC for PAYE £80.00.</p> <p>(c) " No: 932 To Viking Direct for Stationary &amp; Cleaning Mat £125.64</p> <p>(d) Cheque No: 933 to Cornwall Association of Local Councils £163.41</p> <p>(e) " No: 934 to Sue Blaxley for internal audit. £100.00.</p> <p>On the proposal of Cllr Hancock, seconded by Cllr Vincent, <b>it was unanimously agreed that cheque No's: 930, 931, 932, 933 and 934 be drawn.</b></p> <p>(d) Any other Invoices or grant requests received, will be dealt with. There were no other invoices or grant requests to deal with.</p> <p><b>Other Matters.</b></p> <p>O/M (a) Members to approve the annual governance statement. 2016/2017. It was proposed by Cllr Hancock, seconded by Cllr Piper <b>and</b></p>	

	<p><b>agreed by members that the annual governance statement be approved and signed by the Chairman and clerk</b></p> <p>O/M (b) Members to approve the Accounting statement 2016/2017. On the proposal of Cllr Motton, seconded by Cllr Vincent, <b>it was unanimously agreed to approve the financial statement and that it be signed by the Chairman and clerk.</b></p> <p>O/M (c) Members to consider Internal auditors report. The clerk read the internal auditors report to members, which made a few recommendations, members agreed that these recommendations would be dealt with.</p> <p>O/M (d) The clerk reported that he had received two quotes for the Councils insurance for 2017/2018, he said that he had looked through the quotes and the cover appeared to be the same but he would like a councillor to take a look. Cllr Piper offered to do this. The quotes were as follows, Norris &amp; Fisher Insurance brokers £716.25 and Zurich Municipal (current insurers) £805.31. It was proposed by Cllr Hancock, seconded by Cllr Vincent <b>and unanimously agreed that subject to the cover being the same the Norris &amp; Fisher quote be accepted.</b></p> <p>O/M (e) The clerk produced information on 2 HP computers each costing £349.99. One being a 15.6" Laptop the other being a 15" notebook. After a discussion it was proposed by Cllr Hancock, seconded by Cllr Motton <b>and unanimously agreed that the clerk purchases the HP Notebook from Woolacotts and cheque No: 935 be drawn for that amount.</b></p>	
77/2017.	<p><b>Correspondence &amp; Circulars</b></p> <p>(a) Members to receive correspondence not previously circulated. These items of correspondence were noted and the clerk was asked to book 3 places for the planning training at Bodmin on the 14<sup>th</sup> June from 5.30 pm to 8.00 pm.</p>	
78/2017.	<b>Village Car Park. Update.</b> Nothing further to report	
79/2017.	<b>Village Green registration.</b> Nothing further to report.	
80/2017.	<b>Neighbourhood Plan.</b> Colin Martin to make enquiries about short plans.	
81/2017.	<b>Emergency Plan. Update.</b> Waiting to hear from Tasha Davis.	
82/2017.	<b>Repairs to Top Road, Lerryn.</b> The clerk said he was waiting for Allen Loch to contact him with a price.	
83/2017.	<b>Limekiln update.</b> The clerk said that he had sent a copy of the structural engineer's report to Mr J Venning so that he could prepare a job specification that could be given to firms wishing to tender for the work.	
84/2017.	<b>Update on litter pick (Sat 3<sup>rd</sup> June).</b> The clerk said that Clean Cornwall had confirmed that the equipment would be available from the Cornwall Council Depot at Moorswater on Thursday 1 <sup>st</sup> June, he also said that only three people had confirmed they would be taking part.	
85/2017.	<b>Web Site. Update.</b> The clerk read an email from Adam Curtis (Web Designer) revising his price for upgrading the web site, when he gave the first price he had not allowed for the separating of each council's information, which is very time consuming. The new price for the upgrade is £190 with the annual technical support being £160. The clerk said these charges would be shared equally with St Winnow. It was proposed by Cllr Hancock, seconded by Cllr Piper <b>and unanimously agreed that this revised price be accepted.</b>	

86/2017.	<b>Members to agree timetable for co-option of Councillor.</b> The close for application is Saturday 27 <sup>th</sup> May. Members agreed that in the event of more than one application being received, members would hold informal interviews on Tuesday 6 <sup>th</sup> June 2017.	
87/2017.	<b>Diary Dates.</b> (a) Members agreed to re-arrange the June meeting to Tuesday 13 <sup>th</sup> as the original date clashed with the first day of the Royal Cornwall Show and the General Election.	
88/2017.	<b>Any other business raised by members.</b> The clerk was asked to write to the owners of "Blackdown Farm" drawing their attention to the surface water drainage from their new shed into school Lane.	
89/2017.	<b>Closed Session</b> – In view of the confidential nature of the business about to be transacted, subject grant funding, <b>Resolved</b> it was advisable in the public interest that the press and public be excluded and they are asked to withdraw.  There being no further business the meeting closed at 9.30 pm.	

Signed by ----- Chairman

Dated -----