

# St Veep Parish Council.

## Minutes of Parish Council meeting, held on Thursday 10<sup>th</sup> November 2016 In the Red Store, Lerryn at 7.30 pm.

**Present;** Councillor P Philp (Chairman)  
Councillor A Singer  
Councillor F Pearce  
Cornwall Councillor B Jenkinson

Councillor J Hancock (Vice Chairman)  
Councillor M Motton  
M Tubb (Clerk)  
2 members of the public.

Minute No:	Agenda.
	<p><b>Chairman's welcome &amp; Public participation.</b> Cllr Philp welcomed members and the public to the meeting, she drew their attention to the paragraph preceding the agenda regarding the filming or recording of meetings. She then invited members of the public to address the meeting.</p> <p>Mrs. Pegg spoke about the piece of common land at Penpol, which the Parish Council have applied to land registry for it to be registered to the Parish Council.</p> <p>Mr Philp spoke about the state of the top road to Lowertown and when was something going to be done, he also said that the privet hedge abutting the lower road was creating a problem to the public when the tide was over the road. Members agreed to look into both these issues.</p> <p>It was also raised that access to the defibrillator was being obstructed by beer kegs being stacked in front of it. It was agreed that Cllr Pearce have a word with the owners of the Ship Inn.</p>
596/2016.	<p><b>Apologies for absence</b> were received from Cllr P Clark (prior engagement) and PCSO S Cocks.</p>
	<p><b>Reports from Outside Organizations.</b></p> <p>(a) Devon &amp; Cornwall Police. The clerk read a report submitted by PCSO Cocks, giving his apologies for non attendance and saying that no crimes had been recorded during October, he had carried out numerous patrols and all appeared in order.</p> <p>(b) Cornwall Council. Cllr Jenkinson read a letter she had received from the Development Officer (Enforcement) regarding Manelly Flemming and the unauthorized garage (copy of letter attached to minute book).</p> <p>(c) Lerryn Memorial Hall. Cllr Pearce reported that there would be a Table Top sale on the 19<sup>th</sup> November and a Film &amp; Nibbles night on the 10<sup>th</sup> December.</p> <p>(d) Lerryn Area Minibus. Cllr Singer reported that unfortunately the fright night fund raising event had to be cancelled but the Christmas Coffee Morning would be held on the 26<sup>th</sup> November. The committee are hoping that there will be positive news on the new bus in Jan/Feb 2017.</p> <p>(e) Lerryn School. Cllr Hancock reported that the school children would be joining members of the British Legion and the public at the war memorial in the village at 11 00am on the 11<sup>th</sup> November, when they would place crosses in memory of those from the parish who lost their lives in the two world wars. He also said that the school Christmas Nativity will be held at 2.15 pm on the 9<sup>th</sup> December and the Christmas Fayre on the 10<sup>th</sup> December.</p> <p>(f) The Red Store. Nothing to report.</p> <p>(g) St Blazey, Fowey &amp; Lostwithiel Network Panel. Nothing to report.</p> <p>(h) Police Liaison Group Meeting. None been held to date.</p> <p>(i) Cornwall Council Localism &amp; Devolution Event. Cllr Pearce and Cllr Singer reported on their attendance at this event and a written copy of their report is attached to the minute book.</p>
597/2016.	<p><b>Declaration of Members Interest.</b></p> <p>(a) Disclosable Pecuniary Interest. Cllr Philp declared an interest in Item 601/2016 (c) on the agenda as she is a member of St Veep PCC.</p>

	<p>(b) Non Disclosable Pecuniary Interest. None declared.</p> <p>(c) Declaration of Gifts. None declared.</p> <p>(d) Requests for dispensation. None requested.</p>
598/2016.	<p><b>Minutes.</b></p> <p>To receive minutes of council meeting held on the 13<sup>th</sup> October 2016. On the proposal of Cllr Singer, seconded by Cllr Motton, <b>it was unanimously agreed that the minutes be accepted.</b></p>
599/2016.	<p><b>Matters arising.</b></p> <p>(a) Status of land at Penpol. The clerk reported that we have received a letter from Land Registry confirming receipt of our application and stating that due to the volume of work there would be a delay in excess of 78 days before a decision would be reached.</p>
600/2016.	<p><b>Planning Matters.</b></p> <p>(a) Any application received by Cornwall Council prior to the meeting will be dealt with at this meeting. There were no applications for determination.</p>
601/2016.	<p><b>Financial Matters.</b> Cheques for payment.</p> <p>(a) Cheque No 904 to clerk for cleaning and clerk's duties. £220.00</p> <p>(b) " No 905 to HMRC for PAYE £55.00</p> <p>(c) " No 906 to South West Water. £267.82</p> <p>(d) " No 907 to EDF Energy. £85.19</p> <p>(e) " No 908 to St Veep PCC for churchyard grant. £100.00</p> <p>On the proposal of Cllr Hancock, seconded by Cllr Pearce, <b>it was unanimously agreed that cheque numbers 904, 905, 906, 907 and 908 be drawn.</b></p> <p>(f) Other invoices or grant applications for consideration.</p> <p>(i) Cheque No: 909 to Mr M Taylor for footpath and grass cutting. £1372.50. On the proposal of Cllr Singer, seconded by Cllr Hancock, <b>it was unanimously agreed that cheque No; 909 be drawn.</b></p> <p><b>Other Financial Matters.</b></p> <p>(i) Update on investment of monies in respect of PV Farm. The clerk reported that Lloyds bank now required a letter signed by 2 councilors confirming the type of accounts required and the amounts to be transferred. He had written a letter to that effect and it was signed by 2 members.</p>
602/2016.	<p><b>Correspondence &amp; Circulars not previously circulated.</b></p> <p>(a) Election Cost Estimates for 2017 elections. The clerk read the letter from the electoral services officer which indicated substantial increases in cost for forthcoming contested and uncontested elections, he said we would have to take these figures into account when setting our budget next month.</p> <p>(b) Request by Cornwall Rural Housing Association for additional voluntary board members.</p> <p>(c) Cornwall Council's suggested Pre Planning Protocol for Town and Parish Councils. The clerk said that he had only received this information today, therefore he would circulate it to members for discussion at the December meeting.</p>
603/2016.	<p><b>Village Car Park.</b> Nothing further to report.</p>
604/2016.	<p><b>Village Green Registration.</b> Nothing to report.</p>
605/2016.	<p><b>Neighbourhood Plan.</b> Nothing to report.</p>
606/2016.	<p><b>Emergency Plan.</b> Cllr Singer said that Tasha Davies promised to forward detail of the new template and available funding but nothing had been received. The clerk was asked to contact her on this matter.</p>
607/2016.	<p><b>Review of Standing Orders.</b> The clerk had circulated to members revised copies of the Council's Standing Orders. On the proposal of Cllr Pearce, seconded by Cllr Motton, <b>it was unanimously agreed that the standing orders be adopted.</b></p>

608/2016.	<p><b>Review of Council Policies.</b></p> <p>(a) Risk assessment Policy  (b) Freedom of information Policy  (c) Data Protection Policy  (d) Equality and Diversity Policy  (e) Health and Safety Policy  (f) Complaints Procedure Policy</p> <p>On the proposal of Cllr Hancock, seconded by Cllr Singer, <b>it was unanimously agreed that the above policies be accepted.</b></p> <p>(g) Statement of Internal Control. On the proposal of Cllr Hancock, seconded by Cllr Motton, <b>it was unanimously agreed to adopt the Statement of internal Control.</b></p>
609/2016.	<p><b>Parish Footpaths.</b> The clerk said that it is possible that we will have to order more walk books next year, we should attempt to walk all the paths over winter to see if there have been any changes since the book was first printed.</p>
610/2016.	<p><b>Diary Dates.</b></p> <p>(i) Community Network Meeting 14<sup>th</sup> November 2016 at St Austell O.S.S.  (ii) Planning Conference 17<sup>th</sup> November 2016 St Austell O.S.S.  (iii) Planning Conference 15<sup>th</sup> December 2016. CHY Tremain Office, Bodmin.</p> <p><b>The date of the next meeting of St Veep Parish Council has been changed, it will now be held on TUESDAY 13<sup>th</sup> DECEMBER 2016 in the Red Store, Lerryn at 7.30 p.m..</b></p>
611/2016.	<p><b>Any Other Business raised by members.</b></p> <p>(a) Large boat on green by Drill Hall. The clerk will endeavor to have a word with the owner.  (b) Boat moored at Green Quay, Lerryn. This land is in the ownership of the Parish Council, when it was donated to the council a condition was imposed that only 2 moorings should be provided on this land, these being for the properties of the doners. Members agreed that the clerk puts a note on the boat to that effect and request that it be removed ASAP.</p> <p>There being no further business. The meeting closed at 9.10 pm.</p>

Signed ----- Chairman

Dated -----