

Minutes of the Annual Parish Meeting of St Winnow Parish Council held in the Red Store Lerryn on Tuesday 8th May 2018 at 7.30pm

Present: Chairman Councillor Keith Bailey (KB), Vice Chair Councillor Penny Rowe (PR), Councillors Judy Stephens (JS) Stephanie Stephens (SS), Joseph Flynn (JF), Cornwall Councillor Colin Martin (CM).

- 1. Apologies for Absence.** Councillor Ian Mitchell, Councillor Peter Champness, PCSO Steve Cocks
- 2. Chairman's Welcome and Public Participation.** KB welcomed the councillors to the meeting, there was no public participation.
- 3. To receive minutes of Annual Parish Meeting 2017 (Approved at the July 2017 Parish Council meeting)** JS proposed the minutes were of a true account seconded by PR with all in favour.
- 4. Chairman's Annual Report.** After losing three councillors at the beginning of the year, we have welcomed Ian Mitchell, Joe Flynn and Peter Champness. In November Councillor Eric Baker gave his resignation after 35 years' service, his local knowledge of the parish will be sorely missed. New Councillor Stephanie Chapman has now joined us leaving all vacancies filled. The branches on Ethy Hill have finally had a start made on them as this has been an ongoing issue for some time. The gulleys and drains have also been cleared between Waterlake and Busmaughan Cross, the area by the stepping stones has also been cleared and the bench given a new lease of life. The continuous flooding of the road at Hogsmoor is still ongoing. And finally, the snow plan had been utilised, as the salt had been sitting for some time it had deteriorated somewhat therefore needs to be refreshed ready for the next cold spell.
- 5. Devon and Cornwall Police Report.** From 01/03/18 – 30/04/18 there were four crimes, 3 at Bodmin Parkway Station and a theft from a motor vehicle which has been detected. Numerous patrols have been conducted around the parish and all was found to be in order.
- 6. Cornwall Councillors Annual Report.** Councillor Colin Martin spoke of his work over the last 12 months and has compiled a Newsletter and a report on Health and Social Care, attached.
- 7. The Red Store Annual Report.** New Members Tim Bulmer and Oliver Trevelyan and settled in well. Finances are healthy although a treasurer is still needed as Micheal Day has now retired. The workshops both have working tenants. Decoration and electrical work are on the agenda for the coming year. Bookings have been healthy. The Red Store now has an official Facebook Page, the members thought this the best option to test the waters in the online world rather than jumping straight in to having a web site. Superfast broadband has now been installed and is working well.

The Annual Parish Meeting closed at 7.55pm and was immediately followed by the Meeting of the Parish.

Signed:

Dated:

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1. **Election of Chairman.** PR proposed KB stay on as Chair seconded by JS, KB accepted this role with all in favour.
2. **Election of Vice Chairman.** JF proposed PR stay on as Vice Chair seconded by JS, PR accepted this role with all in favour.
3. **Declaration of Members Interest. (i) Disclosable Pecuniary Interest. (ii) Non Pecuniary Interest.** NONE
4. **To receive minutes of meeting held on 13th March 2018.** JS proposed they were of a true account seconded by JF.
5. **Matters Arising from those minutes.** SC pointed out KP had incorrectly spelt her surname. JS Item 12, Stepping stones. Can we obtain copies of the deeds for the land and add to the asset register? KP to action. Item 13. Correspondence and circulars; Bodmin lodge have removed the second storey of the building. KP confirmed it had been reported to enforcement.
6. **Planning Applications.** NONE
7. **Planning Results.** PA18/09187 Trewithen Dairy – approved with conditions
8. **Grant Funding.** NONE
9. **Neighbourhood Plan.** JS confirmed she had spoken to various groups ie National Trust, Boconnoc and the Forestry Commissions regarding guidelines, she has also looked into funding. A questionnaire has been drafted for the parishioners KP to find out cost of printing, Palace Printers were recommended. KP to find out how many dwellings in the parish. Notice Boards need to be up SC to sort for St Winnow, KP to sort for the postbox at Waterlake and one for the land adjacent to the Stepping stones.
10. **Land Adjacent to Stepping Stones.** The abandoned boats need to be removed from this area. KP to find out who they belong to. It was also noted some of the steppers are slightly wonky KP to find out who carries out maintenance work.
11. **Correspondence & Circulars.** Richard read had reported a caravan in the field just past Peregrine Hall, it was confirmed this is in Lostwithiel Parish.

12. Finance, to confirm the drawing of the following cheques.

12.1 Cheque No 346 to the Clerk for Salary for £200.00

12.2 Cheque No 347 to Diane Malley for Payroll for £81.00

12.3 Cheque No 348 to Cornwall ALC for Membership for 160.37

The above cheques were proposed by JF and seconded by SC with all in favour.

12.4 Cheque No 349 to Lerryn Memorial Hall for £7.87

Proposed by JF seconded by SC

12.5 to consider quotes for Councils Insurance 2018/19

JS Proposed Cheque No 350 to Zurich for insurance seconded by SC

12.6 to consider the grant to St Winnow PCC for year 2018/19

12.7 to consider the Cornwall Air Ambulance donation

KB proposed we move items 12.6 & 12.7 to the next meeting pending grass cutting information

12.8 To consider and approve the Annual Governance Statement 2017/18

12.9 To consider and approve the Accounting Statement 2017/18

Items 12.8 & 12.9 could not be considered or approved as the internal audit had been rescheduled. Due to this KP has requested an extension on the submission date to the External Auditors, thus being 2nd July therefore leaving us to either reschedule our next Parish Meeting or have an extra ordinary meeting.

KB Proposed to reschedule the meeting previously scheduled 10th July to Tuesday 26th June. KP to advertise in advance the change of date.

13. Date & Venue of Next Meeting. *Tuesday 26th June 2018 in the Red Store at 7.30pm.*

14. Any Other Business.

The meeting closed at 9.25pm

Signed:

Dated: